



**Edmonton Aurora Residents Association
Board of Directors Meeting
Sunday March 3, 2024, at 2:00pm
Location: Canadian Brewhouse Ellerslie
Meeting Minutes**

Attendees: Shelly Wilkes, Vice President
Terri Reid, Vice President
James Wright, Vice President
Tríona Cosgrave, Consultant, Cosgrave Consulting & Management Ltd.

Regrets: Paul Rosich, President
Amit Malhotra, Secretary/Treasurer

1. Call to order – Shelly Wilkes - 2:02pm

2. Approval of Meeting Minutes

- Board Meeting Minutes - September 12, 2023
 - Motioned by Terri Reid, and seconded by Shelly Wilkes, Approved
- AGM Minutes - December 7, 2023
 - Motioned by Shelly Wilkes, and seconded by Paul Rosich, via email Approved.
- Post AGM Minutes - December 7, 2023
 - Motioned by James Wright, and seconded by Shelly Wilkes, Approved

3. HOA Update– Tríona Cosgrave

- 2023 Maintenance
 - Tríona Cosgrave confirmed the complete fencing painting & repairs were completed in 2022 and will leave on the agenda for information purposes.
 - Tríona Cosgrave will obtain quotes for the 2024 spring cleanup and maintenance top up.
 - Tríona Cosgrave has applied for a community clean up grant for up to \$1000 for 2024.
 - Tríona Cosgrave relayed an update from Waterworks ponds following their inspection. They will provide a quote for parts and repairs prior to the installation in late April when the ice is completely melted from the ponds. The Board would like to see the fountains operate higher.

4. Financial

- 2023 P&L & Budget Comparison
 - Tríona Cosgrave answered questions on the 2023 P&L & Budget Comparison
- 2024 P&L YTD & Budget Comparison
 - Tríona Cosgrave answered questions on the 2024 P&L YTD & Budget Comparison
- 2023 Collections
 - Tríona Cosgrave reported there are 7 homes in Collections with Field Law.
- 2024 Collections
 - Tríona Cosgrave reported there are approx. 338 unpaid accounts to date.
 - Tríona Cosgrave will send an eblast from the Database as a Final reminder.
 - Outstanding accounts will be sent to Field Law April 1, 2024
- 2023 Audit - The 2023 Audit is underway by Cass & Fraser and Tríona Cosgrave will share once completed and add them to the website.
- 2023 GST- Tríona Cosgrave filed the GST returns for 2023 and paid the amount in full to CRA of \$1916.

5. Other Business

- Annual Returns-
 - Tríona Cosgrave has filed the annual returns for 2023.



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- Tríona Cosgrave submitted the bylaw changes on Feb 20, 2024, via mail and email to corporate registry.
- The Architectural Committee is made up of EARA Board members. Terri Reid will draft a communication for distribution to the community to remind residents of the guidelines and responsibilities.
- Seasonal Community Lights- The Lights will be removed at the end of March 2024.
- Community Event – The Board would like to investigate the possibility of hosting an event in 2024. Survey to be sent to the community.
- GIC
 - Tríona Cosgrave advised \$25k has been invested in Feb 2024 for 1 year.
 - The remaining GIC of \$100k is due to vest in April 2024. Tríona Cosgrave will obtain rates for GIC investment for the Board to confirm re-investment.
- 2024 AGM
 - The Board has decided to defer the AGM by 3 months to March 20, 2025. To have the financials current and cause less confusion.
 - The 2023 & 2024 Audited financials will be included in the 2025 package and reviewed at the meeting.

6. Next Meeting Date

- Sunday June 9, 2024 @ 2pm
- The Canadian Brewhouse Ellerslie

7. Adjournment – Shelly Wilkes - 4:07pm